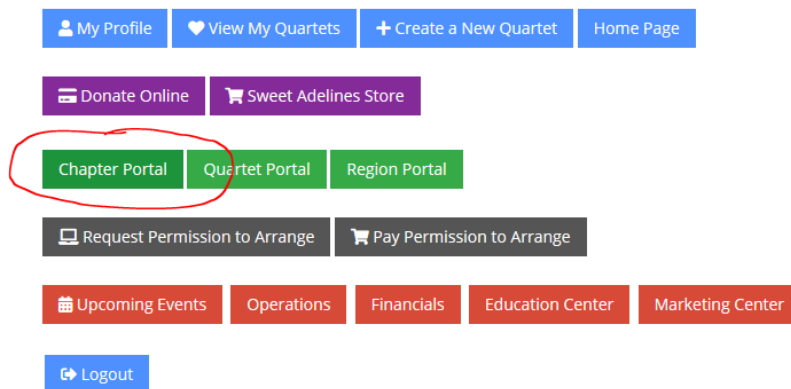




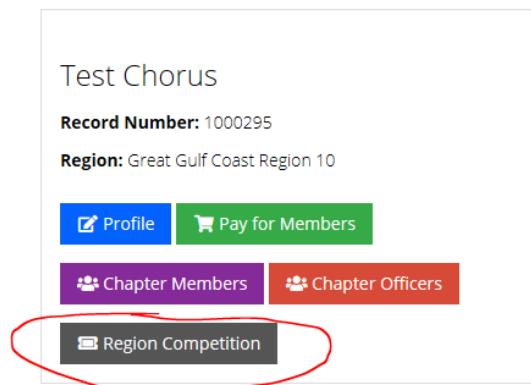
## How to Register your Chorus for Regional Competition

1. Go to the Sweet Adelines International website.
2. Click on Member Login and log in.
3. For Chorus Registration – Go to Chapter Portal.

Members Only Menu



4. This will bring up a list of all of your choruses
5. Click on the “Region Competition” button under the chorus you wish to register



6. This will bring you to a page that lists “Things to remember” and information about that specific competition.

### Questions?

Sweet Adelines International  
Competition Department  
competition@sweetadelines.com

7. Click on the "Competition Entry Form" button.

## Region 25 Chorus

### Competition

March 30, 2019

Headquarters Hotel - Doubletree Hotel Little Rock

Site of Competition - Robinson Music Hall

Closest Airports - Clinton National Airport

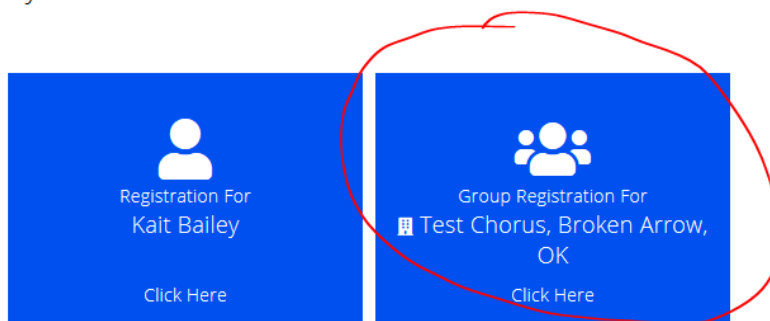
HOST CHAPTER - TALK OF TULSA

RISER SELECTION - STANDARD

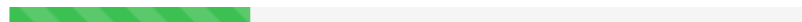
Competition Entry Form

8. Click on the "Group Registration for (Chorus name)" button.

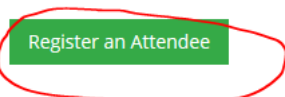
Purchasing for "Kait Bailey"



9. Register yourself as an attendee.



Purchasing for "Test Chorus" by "Kait Bailey"



10. Enter your name to search for your record.

Purchasing for "Test Chorus" by "Kait Bailey"

Attendee:

11. Click on your name to add it to the "Attendee" field.

### Questions?

Sweet Adelines International  
Competition Department  
competition@sweetadelines.com

## 12. Fill out the entry form.

2019 Regional Chorus Competition Entry Form

---

1 Chorus Name: \*

1 Chorus ID: \*

1 Region Number: \*

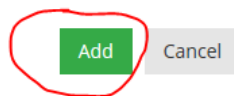
1 Estimated # Competing Members: \*

---

1 President Name: \*

1 President ID: \*

## 13. After filling out all required questions, click the "Add" button.



## 14. Click the "Next" button.

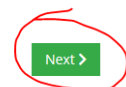
Purchasing for "Test Chorus" by "Kait Bailey"

Attendees

[Edit](#) [Remove](#) **Kait Bailey ( \$150.00 )**

\*\* Discounts Apply in Cart



[Register Another Attendee](#)



## 15. Click the "Checkout" button.

Purchasing for "Test Chorus" by "Kait Bailey"

You can click or tap on each item to go back and make changes.

Item	Quantity	Item Price	Item Total	Remove
 <b>Region 10 Chorus Competition</b> Group Registration for "Test Chorus" Great Gulf Coast Region 10 PURCHASING FOR: <a href="#">Kait Bailey</a>	1	\$150.00	\$150.00	

Promo Code

Promo Code [Apply](#)

Subtotal \$150.00



Subtotal does not include applicable taxes or shipping costs, if any.

[Clear Cart](#) [Checkout ✓](#)

## Questions?


Sweet Adelines International  
Competition Department  
competition@sweetadelines.com

16. Input payment information, then click on the "Submit Your Order" button.

Name on Card: \*  
 Card Number: \*  
 CVV Number: \*   
 Expiration Date: \*    
 Billing Zip/Postal Code: \*   
 Save this Credit Card?  Stored securely in PayPal 

---

Confirmation Email  
 Send confirmation email to:   
 Send a copy to:



*Note: You should receive a confirmation email upon completing entry. (Note: the confirmation email will show that the ORDER SUMMARY of a Region \_ competition was purchased for the attendee. However, this is simply a "placeholder" in the database; the actual entry is for the chorus listed under the BILL TO section. )*

## Order Confirmation

Sweet Adelines  
 9110 S. Toledo Avenue Tulsa, OK 74137  
 Phone: 800-992-SING (7464) Email: communications@sweetadelines.com

**Bill To:**

Chapter  Chorus Name

**Order Info:**

**Order #:**      **Order Date:** 12/19/2018

**PO #:**

**Payment Method:** Visa   **Card Number:**      **Reference Number:**  
**Payment Amount:** \$150.00

**ORDER SUMMARY**

Description	Qty	Price	Amount
Region 14 Chorus Competition <i>Event</i> Regional Chorus Purchased For: 	1	\$150.00	\$150.00

Attendee Name

\*Remember, only chorus presidents, directors, or treasurers may enter a chorus for regional competition.

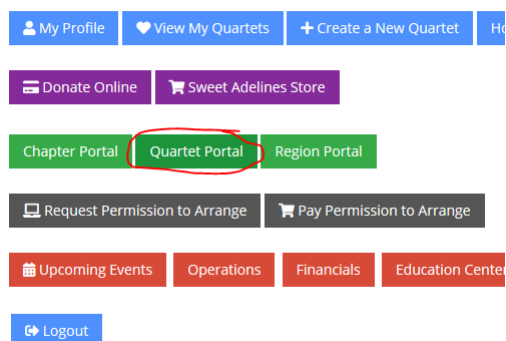
**Questions?**

Sweet Adelines International  
 Competition Department  
 competition@sweetadelines.com

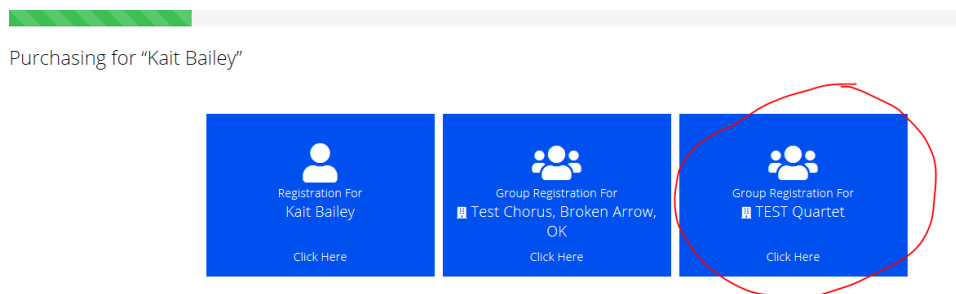
## How to Register your Quartet for Regional Competition

1. Go to the Sweet Adelines International website.
2. Click on Member Login and log in.
3. For Quartet Registration – Go to Quartet Portal.

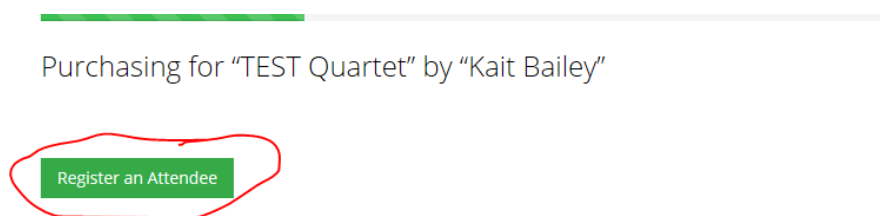
Members Only Menu



4. This will bring up a list of all of your quartets
5. Click on the “Region Competition” button under the quartet you wish to register
6. This will bring you to a page that lists “Things to remember” and information about that specific competition.
7. Click on the “Competition Entry Form” button.
8. Click on the “Group Registration for (Quartet name)” button.



9. Register yourself as an attendee.




### Questions?

Sweet Adelines International  
Competition Department  
competition@sweetadelines.com

10. Enter your name to search for your record.

Purchasing for "TEST Quartet" by "Kait Bailey"

 Attendee:

 Kait Bailey

11. Click on your name to add it to the "Attendee" field.

12. Fill out the entry form.

Other Information

2019 Regional Quartet Competition Entry Form

 Quartet Name: \*



 Quartet ID: \*

 Region Number: \*

 Order of Appearance :

Quartet Personnel

13. After filling out all required questions, click the "Add" button.

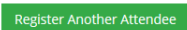
14. Click the "Next" button.


Purchasing for "TEST Quartet" [Shop for Another Customer](#)

Attendees

  **Kait Bailey ( \$100.00 )**

\*\* Discounts Apply in Cart







### Questions?

Sweet Adelines International  
Competition Department  
competition@sweetadelines.com

15. Click the "Checkout" button.

Purchasing for "TEST Quartet"

You can click or tap on each item to go back and make changes.

Item	Quantity	Item Price	Item Total	Remove
 <b>Region 10 Quartet Competition</b> Group Registration for: TEST Quartet PURCHASING FOR: <b>Kait Bailey</b>	1	\$ 100.00	\$100.00	

Promo Code

Subtotal **\$100.00**

Subtotal does not include applicable taxes or shipping costs, if any.

16. Input payment information, then click on the "Submit Your Order" button.

Name on Card: \*  
 Card Number: \*  
 CVV Number: \*  
 Expiration Date: \* (01 / 2019)  
 Billing Zip/Postal Code: \*  
 Save this Credit Card?  Stored securely in PayPal

Confirmation Email

Send confirmation email to:   
 Send a copy to:

*Note: You should receive a confirmation email upon completing entry. (Note: the confirmation email will show that the ORDER SUMMARY of a Region\_ competition was purchased for the attendee. However, this is simply a "placeholder" in the database; the actual entry is for the chorus listed under the BILL TO section. )*

### Order Confirmation

Sweet Adelines  
 9110 S. Toledo Avenue Tulsa, OK 74137  
 Phone: 800-992-SING (7464) Email: communications@sweetadelines.com

**Bill To:** Quartet  Quartet Name

**Order Info:**

Order #:      Order Date: 12/19/2018  
 PO #:

Payment Method: Visa   Card Number:      Reference Number:  
 Payment Amount: \$100.00

**ORDER SUMMARY**

Description	Qty	Price	Amount
Region 10 Quartet Competition <i>Event</i> Regional Quartet <i>Purchased For:</i>  Attendee Name	1	\$100.00	\$100.00

\*Remember, only the quartet primary contact may enter a quartet for regional competition.

**Questions?**

Sweet Adelines International  
 Competition Department  
 competition@sweetadelines.com